



Women Giving for Spartanburg Committee Descriptions

Executive Committee

- Responsible for the overall activities of the giving circle to ensure the mission of the giving circle is carried out.
- Develop an annual slate of committee chairs and at-large members of the Executive Committee for election by membership.
- Oversees committee vacancies.
- Approves the budget annually and ensures financial stewardship of the giving circle.
- Facilitates communication among committees.
- Modifies by-laws as needed.

Membership Committee

- Recruits and retains members representing the diversity of Spartanburg.
- Promotes the mission, accomplishments, and values of the circle through social gatherings and networking opportunities.
- Plans and executes several events for current and prospective members.

Education Committee

- Educates the membership about the needs and opportunities in the Spartanburg Community where their collective giving might make a significant impact.
- Utilizes local resources, including publications like *The Community Indicator Report* to provide educational opportunities and planning informative programs.

Communications Committee

- Promotes Women Giving for Spartanburg through advertising, public relations activities, website and printed materials.
- Develops and distributes all materials for members and prospective members (i.e. newsletters, brochures, prospect packets, website, etc.)
- Works with all other committees as needed to assist in marketing and implementing events.

Events Committee

- Plan and executes the Annual Meeting.
- Works with the membership committee in implementing events.

Grants Committee

- Evaluates areas of community need related to arts and culture, education, environment, health and human services.
- Designs and implements the grant-making process ensuring that it is interactive and inclusive.
- Solicits proposals to address focus areas.
- Reviews grant proposals and performs site visits as necessary.
- Recommends awards to the membership for approval.
- Evaluates and monitors funded grantees for impact.

All members are invited to join a committee. Please contact Angela Smith at The Spartanburg County Foundation at 864-582-0138 for more information.