

**SAMPLE INSTRUCTIONS FOR
GIFT OF SECURITIES TO BROCKERAGE ACCOUNT**

[Donor Address]
[City State Zip]
[Date]

[Broker Name]
[Brokerage Firm]
[Address]
[City State Zip]

Re: Account No. []

Dear *[Broker Name]*:

Following up on our telephone conversation, I authorize you to transfer *[Number of shares to be donated]* shares of *[company name]* common stock from my account to The Spartanburg County Foundation, 424 East Kennedy Street, Spartanburg, SC 29302 through its account with Raymond James (DTC# 0725). The Foundation's account number is 4321558. This gift will be placed in the *[name of the fund]* fund at The Foundation. Please telephone John Dargan, President & CEO at The Spartanburg County Foundation at 864-582-0138 with questions.

I would appreciate your letting me know when the transfer has been completed.

Thank you for your assistance.

Sincerely,

[Donor Signature]

cc: Mr. John Dargan
President & CEO